

FY20 MOHS IMPAIRED DRIVING GRANT APPLICATION (154/405)

Mississippi Office of Highway Safety

1025 North Park Drive

Ridgeland, MS 39157

Phone: (601)977-3700; Fax: (601)977-3701

mohs@dps.ms.gov

1. Applicant Name: City of Hattiesburg Mailing Address: 300 Klondyke Street Hattiesburg MS 39401 Telephone: 601-544-7900 E-Mail: jshows@hattiesburgms.com		2. Date: 2/8/2019	
		3. Beginning and Ending Dates: ____ Full Grant: (October 1, 2019-September 30, 2020)	
		4. Subgrant Payment Method: <u> X </u> Cost Reimbursement Method	
		5. DUNS # -	
		6. Congressional District- 4	
7. Program Title: Alcohol Countermeasures			
8. The following funds will be proposed for FY20 funding:			
A. COST CATEGORY		B. SOURCE OF FUNDS	
(1) Personal Services-Salary	\$50,006	(1) Federal	\$52,184
(2) Contractual Services		(2) State	
(3) Travel	\$2,178	(3) Local	
(4) Equipment		(4) Other	
(5) Commodities			
TOTAL	\$52,184	TOTAL	\$52,184
9. The applicant agrees to operate the program outlined in this application in accordance with all provisions as included herein. The following sections are attached and incorporated into this application:			
Project Identification Travel Commodities		Proposed Countermeasures Equipment	
All policies, terms, conditions, and provisions in the application provided to applicants, are also incorporated into this agreement, and applicant agrees to fully comply herewith.			
10. Approved Signature of Authorized Official (Mayor/Board of Supervisor President/Commissioner) for Jurisdiction to Apply: <div style="text-align: right;">2/19/2019</div>		MOHS USE Only:	
Signature _____ Date _____			
Print Name: Toby Barker Title: Mayor			

Problem Identification:

Location:

This section must be filled out completely for all project applications.

City Name:	City of Hattiesburg
County Name:	Forrest and Lamar
Surrounding Counties:	Jones, Perry, and Stone
Troop District:	J
Number of Officers In Agency:	100
Number of Officers to Work Grant:	1

Number of Square Miles:	54
Number of Population:	46,377
Major Roadways in the Area:	I 59, US HWY 11, US HWY 49, US HWY 98, and MS HWY 42

Problem Identification

Summary:

Please provide a detailed problem identification description for the location that the grant will seek funding, such as high speed areas, college/universities, factories, community events, alcohol related establishments, etc. **Please limit to 350 words for the Problem Identification Summary.**

The City of Hattiesburg has two universities, The University of Southern Mississippi (USM) and William Carey University (WCU). USM has an approximate enrollment of 14,743 students. The city is impacted by the students, and the influx of people that attend home football games. The games have tailgating festivities in which alcohol is consumed. Social fraternities and sororities are a tradition at Southern Miss which contributes to Hattiesburg's night life. Furthermore USM baseball team's more recent success attracts quite a few fans to home baseball games. WCU has an enrollment of about 5,000 students which also brings students and spectators to their athletic events. Hattiesburg has several events that allows alcohol and has large attendance such as Que-Delta Week-10,000-15,000, HubFest-15,000, Spring Party/USM Pledge week - unknown attendance, Juneteenth-5,000-7,000, Eagle Palooza-5,000, and Mardi Gras Parade-20,000.

Problem Identification
Proposed Target, Performance Measure and Strategies to be achieved during FY20:

See Grant Funding Guidelines for information on correct format and information needed under this section. Must be specific, measureable (include hard numbers from previous year), detailed outline of program activities and projected achievements during grant period.

Alcohol Countermeasures (154 AL) - Alcohol enforcement projects are strictly for alcohol only related activities, programs and projects. Agencies must have a presence of alcohol related fatalities, injuries, crashes and citations in the area of service. The alcohol program is to work within the state to reduce alcohol related DUI fatalities, crashes and injuries through high visibility enforcement, checkpoints, saturation patrols and earned media.

Impaired Driving (405d) - The Impaired Driving program is for enforcement agencies working to reduce alcohol & drug related fatalities on our roadways. Agencies must have a presence of alcohol and drug related fatalities, injuries, crashes and citations in the area of service. Grant funds are to reduce alcohol and drug related fatalities, injuries and crashes through high visibility enforcement, checkpoints, saturation patrols and earned media.

Please use fatality data first, if agency has no fatalities during 2017, please use injury data. If agency does not have injuries, then agency should use data related to crashes.

Target for Enforcement Project-Alcohol Countermeasures (154AL):

The jurisdiction/agency of Hattiesburg will (reduce or maintain) the number of alcohol related fatalities from 3 in 2017 to 2 by the end of 2020.

The jurisdiction/agency of Hattiesburg will (reduce or maintain) the number of alcohol related injuries from 8 in 2017 to 7 by the end of 2020.

The jurisdiction/agency of Hattiesburg will (reduce or maintain) the number of alcohol related crashes from 44 in 2017 to 42 by the end of 2020.

Target for Enforcement Project-Impaired Driving (405d):

The jurisdiction/agency of _____ will (reduce or maintain) the number of alcohol & drug impaired fatalities from _____ in 2017 to _____ by the end of 2020.

The jurisdiction/agency of _____ will (reduce or maintain) the number of alcohol & drug injuries from _____ in 2017 to _____ by the end of 2020.

The jurisdiction/agency of _____ will (reduce or maintain) the number of alcohol & drug crashes from _____ in 2017 to _____ by the end of 2020.

Performance Measures for Enforcement Project: Please use 2018 grant funded citation data, if available. If your agency has never applied for grant funds or has not applied in several years, please start your “grant funded” citations at “0”. If you are requesting 405 D-Impaired Driving Funding, you must include a performance measure for alcohol and a performance measure for impaired (drug).

(Increase or Maintain) the number of grant funded citations DUI, by __% from 170 in FY18 to 170 in FY20.

**** If applying for (405 D) fund: Please include measure listed below****

(Increase or Maintain) the number of grant funded citations DUI/Other, by __% from ____ in FY18 to ____ in FY20.

Strategies for Project:

- Conduct at least 7 checkpoints during year. (Enforcement Only)
- Conduct at least 7 saturation patrols during year. (Enforcement Only)
- Conduct at least 2 alcohol presentations during year (154 Alcohol Funding Only if a Full-Time Officer)
- Will there be Law Enforcement Instructor training (SFST, ARIDE, DRE) hours/time conducted and/or claimed during grant period? (Full Time Officers Only)

 x Yes No

FY20 Proposed Program Coordination:

If grant is awarded, please identify the following persons that will be working on grant activities and will be responsible for the grant:

Name of Chief/Sheriff/Partner: Anthony L. Parker	Name of Project Director: Captain Carlos Cook
Phone Number: 601-545-4901	Phone Number: 601-544-7900
Email Address: alparker@hattiesburgms.com	Email Address: ccook@hattiesburgms.com

Name of Financial Manager: Lisa Hanson	Name of Signatory Official: Mayor Toby Barker
Phone Number: 601-554-1034	Phone Number: 601-545-4501
Email Address: lhanson@hattiesburgms.com	Email Address: tbarker@hattiesburgms.com

FY20 Proposed Program Coordination:
Proposed Project Staff for Grant Responsibilities:

Submit information for proposed project staff that will be funded with federal funds under the grant agreement. All expenses must be in accordance to current state and federal guidelines.

*Unallowable Personnel Expenses for FY20: Fringe benefits (FICA & Retirement) and health insurance will not be allowable personnel expenses during FY20 for law enforcement agencies.

*Full Time Officer Criteria: The MS Office of Highway Safety may provide funding for a continuation projects with Full Time DUI Officer. In order to maintain funding for a full time officer, an agency must meet 60% of the following criteria:

- At least (1) DUI Fatal in 2017;
- At least (1) DUI Injury in 2017;
- Top 30 Alcohol or Drug Fatality County;
- FY18 Grant Funded Arrests of 52 or higher;
- Met or Exceeded Performance Measures agreed upon by agency in FY18 Grant Agreement

Personnel Title:	% of Time	Hourly Salary	# of Hours	Total:
Maxwell H Gavin	100	16.83	2080	35,006.00
Various officers	overtime	Approx. 25.00	600	15,000.00

FY20 Proposed Contractual Services Expenses:

Include a detailed assessment of contractual services within the program area in which you will be applying. Also include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines.

Type of Contractual Service Expenses:	Quantity/Amount of Service/Amount per Month	Total Costs of Expenses:
Total Contractual Service Expense:		

FY20 Proposed Travel Expenses:

Include a detailed assessment of travel needs within the program area in which you will be applying. Also include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines.

Type of Travel	Number of People:	Cost:	Total:
STARS Conference			
Room rate	3	\$100 x 4+20% tax = \$480	\$1,440
meals	3	\$41 x 5 days = \$205	\$615
tips	3	\$205 x 20% = \$41	\$123
Total Travel Expense:		\$726	\$2,178

Proposed Equipment:

Grant funding must be tied to performance, data and problem identification. Applications that are requesting equipment only applications will not be funded. Please list the cost for each piece of equipment requested.

Federal guidelines require equipment purchased must be essential to the project. If any equipment is requested in the application that is over \$5,000.00, please include quotes for the equipment, equipment descriptions and a through explanation of the use of the equipment and how it will impact the target and the agency problem identification.

All equipment must be approved by MOHS and/or NHTSA and be included on the Conforming Product List (CPL) and must be used specifically for the purposes for which is purchased. CPL list can be found at:

- Alcohol Screening Devices: (Only 154/405D/402PTS)
<http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf/2012-14582.pdf>
- Breath Alcohol Measurement Devices: (Only 154/405D/402PTS)
<http://www.gpo.gov/fdsys/pkg/FR-2012-06-14/pdf/2012-14581.pdf>
- Calibrating Units for Breath Alcohol Testers(Only 154/405D/402PTS)
http://www.dot.gov/sites/dot.dev/files/docs/20121022_CPL_Calibrating_Units.pdf

Unallowable equipment for FY20: Guns, Ammunition, Uniforms, Vehicles, Body Armor and Body Cameras. Radar and lidars are unallowable under alcohol/impaired funding sources.

Type of Equipment:	# Requested:	Cost Per Item:	Line Total:
N/A			
Total Equipment Expense:			

FY20 Proposed Commodities:

Include a detailed assessment of other grant expenses within the program area in which you are applying. Also include a cost estimate for all additional grant expenses (mouthpieces, tape, office supplies, etc.). All expenses must be in accordance to current state and federal guidelines.

Type of Commodity Expenses:	Quantity	Price of Commodity:	Total of Expense:
N/A			
Total of Commodity Expenses:			

Mississippi Office of Highway Safety

MOHS FY20 Application Submission

The application submitted to the MOHS is a request for funds. Funding is based on funds available to the MOHS through federal and state funds. Application requests received are not guaranteed and will be subject to be adjusted as funding is available.

Each application will be reviewed by the MOHS staff and management for application completeness, data provided, citation information, budget requests of personnel, contractual services, travel, equipment and other expenses requested to enhance the already existing program. The proposed targets, performance measure and strategies are also reviewed for effectiveness and efficiency.

Applications received from continuation grant agencies will be reviewed by MOHS staff and management for application completeness, data provided, citation information, budget requests of personnel, contractual services, travel, equipment and other expenses requested to enhance the already existing program. Grants will also be funded based on the review of past grant performance of meeting targets and performance measures, expenditure of previous grant funds and information from program documentation and assessments.

The MOHS grant program is a data driven program and all applications must represent a need and the ability to help reach the State's target and performance measures to help reduce fatalities, crashes and injuries.

Submission of A-133 Financial Audit

All applicants for the FY20 MOHS Grant Application must submit a copy of the most recent A-133 financial audit from the requesting agency. If the A-133 financial audit is not included with the grant application, the application will not be considered for funding eligibility.

Incomplete Applications:

If all sections of this Application are not filled out, documentation provided and/or justifications provided, this Application will not be considered for review and/or approval. This includes missing signatures.

Agreement of Understanding and Compliance:

The Agreement of Understanding and Compliance documents will be attached within the FY20 Grant Agreement. The Applicant will be required to sign all compliance documents upon receipt of the finalized Grant Agreement.

between the State, MOHS and applicant. Certifications and assurances will be included in the Grant Agreement.