

# **City of Hattiesburg, MS**

*200 Forrest St.  
P.O. Box 1898  
Hattiesburg, MS 39401*



## **Meeting Agenda**

**Tuesday, February 5, 2019**

**5:00 PM**

**Council Chambers**

**City Council**

**I. Call to Order****II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****AGENDA ADJUSTMENTS****Add Policy Items V.-16 and V.-17 at the request of the Administration as follows:**

- V.-16**     [2019-108](#)     Adopt a Resolution setting Public Hearing on Monday, March 4, 2019, at 4 p.m. in the City Council Chambers with respect to the proposed Avid Hotel TIF Plan.

**Attachments:**     [Resolution TIF Plan Avid Hotel](#)  
[Avid Hotel Project Summary](#)

- V.-17**     [2019-110](#)     Authorize Mayor to execute, in triplicate, contracts with the U.S. Department of Housing and Urban Development, funding of the 2018 City of Hattiesburg Action Plan in the amount of \$560,001.00 in Community Development Block Grant (CDBG) Program funds and \$317,860.00 in HOME Investment Partnership Act (HOME) Program funds. {Entitlements}

**Attachments:**     [2018 HUD Funding Approvals & Grant Agreements](#)

**IV. PRESENTATION AGENDA****V. POLICY AGENDA**

- V.-1**     [2019-106](#)     Approval of minutes - for the January 22, 2019 meeting of the City Council.

**Attachments:**     [min 1-22-19](#)

- V.-2**     [2019-088](#)     Adopt the February 5, 2019 Amendments to the Budget for the City of Hattiesburg for the fiscal year ending September 30, 2019 and adopt Resolution authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.

**Attachments:**     [February 2019 Amended Budget](#)

- V.-3**     [2019-087](#)     Adopt a Resolution authorizing Requisition No. 35 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

**Attachments:**     [2016 Bond Resolution No. 35](#)

- V.-4**      [2019-082](#)      Approve letter agreement for professional services with Neel-Schaffer, Inc. for engineering services related to the 38th Avenue Streetscape Project; Authorize Mayor to execute in duplicate.

**Attachments:**      [38th Ave Letter Agreement](#)

- V.-5**      [2019-080](#)      Approve and Authorize the Police Chief to execute State Plan of Operation between State of Mississippi and the Hattiesburg Police Department regarding efficient transfer of property and accountability of same.

**Attachments:**      [Plan of Operation Between MS and HPD](#)

- V.-6**      [2019-095](#)      Authorize Mayor to execute lease agreement between City of Hattiesburg and Robert Rogge for lease of property located at 101 Main Street.

**Attachments:**      [2019-095 Lease Agreement](#)

- V.-7**      [2019-083](#)      Authorize Mayor to execute agreement with Butler Snow LLP to serve as Dissemination Agent for annual continuing disclosure requirements for fiscal year 2018 per Securities and Exchange Commission (SEC) rules.

**Attachments:**      [2018-Continuing Disclosure Agreement](#)

- V.-8**      [2019-094](#)      Authorize Mayor to execute preventive maintenance agreement between the City of Hattiesburg and Central Alabama Training Solutions for semi-annual preventive maintenance for compressor service, air testing, and containment fill station on equipment used by the Hattiesburg Fire Department.

**Attachments:**      [CATS Agreement](#)

- V.-9**      [2019-076](#)      Authorize Mayor to execute in duplicate an amendment for the Mosquito Control Support Grant (award # NU50CK000414-03-04) with the Mississippi State Department of Health, extending the performance period end date until 7/31/2019 and amending the project budget from \$49,688.00 to \$45,936.00.

**Attachments:**      [Revised Mosquito Control Support Grant](#)  
[MSDH Grant Agreement NU50CK000414-03-04](#)

- V.-10**      [2019-105](#)      Authorize Mayor to execute agreement between the City of Hattiesburg and TV Eyes Inc, for media monitoring services for the City of Hattiesburg for a cost not to exceed \$3,600.00.

**Attachments:**      [TV Eyes Agreement](#)

- V.-11**      [2019-096](#)      Acknowledge receipt of claim by Stuart C. Irby Co. against the Payment Bond executed by Granite RE, Inc. naming Buckhaults Electric Services as bond principal for the Tatum Park Soccer Fields 15 & 17 Lighting Project; Authorize payment to Granite RE, Inc. in the

amount of \$94,917.87 in satisfaction of the claim by Stuart C. Irby Co., and payment to Buckhaults Electrical Service in the amount of \$38,082.13, the balance due on pay application No. 1, both payments to be made by manual check.

**Attachments:**     [FW Tatum Park - Soccer Fields-email](#)  
[Buckhaults Electric-Stuart Irby Claim Against Payment](#)  
[Granite RE, Inc. Ltr-Notice of Claim](#)  
[Performance Bond](#)  
[Buckhaults Pay App No. 1](#)  
[Buckhaults Contract - signed](#)  
[Full and Final Release and Assignment](#)

- V.-12**     [2019-092](#)     Acknowledge receipt of and accept Appraisal Review Report for a portion of Parcel PPIN 26426 located in Forrest County for a sidewalk project. Approve Establishment of Just Compensation and declare Appraised Value of \$10,400 to be Fair Market Value pursuant to MS Code 43-37-3 and other applicable statutes.

**Attachments:**     [4th street just compensation](#)  
[4th street appraisal](#)

- V.-13**     [2019-091](#)     Authorize city attorney to file Eminent Domain on behalf of the City of Hattiesburg to acquire property located on W. 4th St., Parcel #2-028F-06-084.00, PPIN 26426, for public purpose.

**Attachments:**     [Memo - Eminent Domain authority](#)

- V.-14**     [2019-079](#)     Authorize submission of grant application to the Asbury Foundation of Hattiesburg for the Hattiesburg Police Department K-9 Program Expansion, in the amount of \$192,000; Authorize Mayor to execute in duplicate.

**Attachments:**     [Proposal Summary](#)  
[Budget & Narrative](#)  
[Application Cover Sheet 2018](#)

- V.-15**     [2019-107](#)     Approve payment and authorized manual check in the amount of \$2500.00 to Sho, LLC (Shelby Van Every) for taxes associated with property parcel 2-0291-10-060.00, 603 East Pine Street, and authorize city attorney to secure quitclaim deeds for the same to clear title.

## **VI. ROUTINE AGENDA**

- VI.-1**     [2019-085](#)     Acknowledge receipt of the annual actuarial valuation report covering the participation of the City of Hattiesburg in the Mississippi Municipal Retirement System for the period ending June 30, 2018.

**Attachments:**      [6-30-2018- Valuation](#)

- VI.-2**      [2019-078](#)      Acknowledge receipt of the two quote bid purchase docket report for the period of December 21, 2018 through January 24, 2019 as provided for in Section 31-7-13 (b) of the Mississippi Code of 1972.

**Attachments:**      [Memo for Council](#)  
                              [2766 FINAL](#)  
                              [2770 FINAL](#)  
                              [2771 FINAL](#)  
                              [2775 FINAL](#)  
                              [2776 FINAL](#)  
                              [2777 FINAL](#)  
                              [2778 FINAL](#)  
                              [UAB Docket](#)

- VI.-3**      [2019-073](#)      Acknowledge bids received January 3, 2019 for the Knuckle Boom Loader and Trash Body with Chassis and accept the bid from Empire Truck Sales, LLC in the amount of \$172,300.00.

**Attachments:**      [Loader with Chassis Bids 1032019](#)  
                              [Empire Proposal](#)  
                              [Bid Acceptance Recommendation](#)

- VI.-4**      [2019-074](#)      Acknowledge bid received January 3, 2019 for the Knuckle Boom Loader and Trash Body with Side Loader and accept the bid from Truckworx in the amount of \$148,950.00.

**Attachments:**      [Loader with Side Loader Bids 1032019](#)  
                              [Truckworx Proposal](#)  
                              [Bid Acceptance Recommendation](#)

- VI.-5**      [2019-084](#)      Approve and Authorize publication of Notice to Consultants soliciting Statements of Qualifications from consulting firms to provide professional design, engineering and construction management services for the construction of a new fire station for the City.

**Attachments:**      [NOTICE TO CONSULTANTS 1-28-19](#)  
                              [Engineering Proposal Evaluation Sheet MDOT](#)

- VI.-6**      [2019-077](#)      Approve Specifications and Authorize Publication of Advertisement for Various Term Bid Items for Various Departments.

**Attachments:**     [Notice to Bidders - Item 16 - HPD Uniforms](#)  
                              [Specs - Item 16 - HPD Uniforms](#)  
                              [Notice to Bidders - Item 25 - Concrete and Brick Structures](#)  
                              [Specs - Item 25 - Concrete and Brick Structures](#)  
                              [Notice to Bidders - Item 34 - Mat Rental](#)  
                              [Specs - Item 34 - Mat Rental](#)

- VI.-7**     [2019-093](#)     Approve plans and specifications for the 38th Avenue Pathway - Hardy St. to Longleaf Trace project and Authorize publication of advertisement for bids.

**Attachments:**     [38th Ave Pathway Advertisement for Bids](#)  
                              [38th Ave Pathway Final Plans](#)  
                              [38th Ave Pathway Final Specs](#)

- VI.-8**     [2019-090](#)     Approve the City's purchase of Ten (10) grave spaces, per attached request, receipt, and deed. The entire Lot 85, on section 36, at Highland Cemetery, and (2) spaces located in the Southwest Quarter (SW 1/4) of Lot 76, Section 36, at Highland Cemetery Minute Book 2013, Page# 105, in the amount of \$1,750.00 from Winston and Martha Phillips, authorize manual check for the same.

**Attachments:**     [Buy Back \(Winston and Martha Phillips \(01-28-19](#)

- VI.-9**     [2019-081](#)     Approve the sale of grave spaces, per attached Memo's, Receipts, and Deeds.

**Attachments:**     [Memo's \(02-05-19\)](#)  
                              [Receipts \(02-05-19\)](#)  
                              [Deeds \(02-05-19\)](#)

- VI.-10**    [2019-101](#)     Approve claims docket for the period ending January 31, 2019.

**Attachments:**     [DOCKET 19.01-31](#)

## **VII. Meeting Recess**